

Minutes
Regular Session of the Breckenridge City Commission
December 5, 2017 – 5:30 P.M.
Breckenridge City Offices Commission Chambers
105 North Rose Avenue, Breckenridge, Texas 76424

Those Present: Jimmy McKay, Mayor; Tom Cyprian, Mayor Pro-Tem; Russell Blue, Commissioner; David Wimberley, Commissioner (arrived at 5:45); Andy McCuistion, City Manager; Heather Robertson-Caraway, City Secretary; Houston Satterwhite, Public Works Director; Stacy Harrison, Public Services Director; Calvin Chaney, Fire Chief; Larry Mahan, Police Chief; Pastor Cal Hoffman; Tony Pilkington, Breckenridge Texan; Jimmy Potts; Scott Gabriel; Morgan Taylor; Noah & Christy Gray; Cheryle VanMeter; Casey, Cassidy & Noah Jamison; Brittany Melton; Dan Taylor; James Kerr; Darrell Smith

Those Absent: Rob Durham, Commissioner

1. **Call to Order:** Mayor McKay, at 5:32 pm a quorum was established
2. **Invocation Led By:** Pastor Cal Hoffman
3. **Pledge of Allegiance:** Led by Commissioner Blue
4. **Consider approval of minutes of the November 7th, 2017 City Commission Meetings.**

Commissioner Blue made a motion, seconded by Commissioner Cyprian, for approval of minutes of the November 7th, 2017 City Commission Meeting. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, and Blue. Nays: None. Absent: Durham and Wimberley.

5. **City Service Pin Award:**

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|-----------|--|----------|--|
| 25 Years: | Darrell Smith, Meter Reader | 5 Years: | Andy McCuistion, City Manager Heather Robertson-Caraway, City Secretary Cheryle VanMeter, Aging Services Morgan Taylor, Police Secretary James Kerr, WWTP Operator |
| 10 Years: | Noah Gray, Code Enforcement Scott Gabriel, Police Sargent | | |

Mayor McKay thanks everyone for their service to the City and making it easier on the Commission.

6. **Citizens Presentations:** None

CONSENT AGENDA

ALL ITEMS LISTED BELOW ARE CONSIDERED TO BE ROUTINE BY THE CITY COMMISSION AND WILL BE ENACTED WITH ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF ITEMS UNLESS A COMMISSION MEMBER OR CITIZEN SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE.

7. **Request to approve Departmental Reports.**
8. **Request to approve Appointment of the Aging Services Program Committee.**

9. **Request to approve Annual Investment Report for 2016-2017 Fiscal Year.**
10. **Request to approve Hotel/Motel Tax Resolution and Contract with Chamber of Commerce.**

Commissioner Cyprian made a motion, seconded by Commissioner Blue, to approve the Consent Agenda. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, and Blue. Nays: None. Absent: Durham and Wimberley

INDIVIDUAL CONSIDERATION

11. **Request to approve Ordinance 17-16 authorizing the issuance of the City's Combination Tax and Revenue Certificates of Obligation, Series 2017A.**

City Manager McCuiston stated items 11 & 12 relate to the Parks Street project. We have been waiting to do this since the early 1990's. We have a letter from TWDB approving this project. We ask the Commission to approve items 11 & 12.

Mayor McKay made a motion, seconded by Commissioner Cyprian, to approve ordinance 17-16 authorizing the issuance of the City's Combination Tax and Revenue Certificates of Obligation, Series 2017A. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, and Blue. Nays: None. Absent: Durham and Wimberley

12. **Request to approve Ordinance 17-17 authorizing the issuance of the City's Combination Tax and Revenue Certificates of Obligation, Series 2017B.**

Commissioner Blue made a motion, seconded by Commissioner Cyprian, to approve ordinance 17-17 authorizing the issuance of the City's Combination Tax and Revenue Certificates of Obligation, Series 2017A. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, and Blue. Nays: None. Absent: Durham and Wimberley

13. **Request to consider the approval of Change Order No. 1 to the WWTP Contract with Texas Water and Soil for the Wastewater Treatment Plant Project pending approval by the Texas Water Development Board.**

City Manager McCuiston stated we need to table this item. There is a hold up on the electrical bid to the contractor.

Mayor McKay made a motion to table the approval of Change Order No. 1 to the WWTP Contract with Texas Water and Soil for the Wastewater Treatment Plant Project pending approval by the Texas Water Development Board.

14. **Request to approve Ordinance 17-18 Breck Trade Days Policies and Procedures**

City Manager McCuiston stated we discussed this over the last couple of meetings and just needed to put it in Ordinance form.

Commissioner Cyprian made a motion, seconded by Commissioner Blue, to approve Ordinance 17-18 Breck Trade Days Policies and Procedures. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, Blue, and Wimberley. Nays: None. Absent: Durham

15. Request to approve Planning and Zoning Commission recommendations

- a. **PZ 17-01 – City of Breckenridge request SP 22-6-102(H) – allow charitable sales in a R-1 Zone: Single Family Dwelling District at 210 N Liveoak, Original Addition, Block 35 Lot N/100 in Breckenridge, Texas**

City Manager McCuiston stated this item relates to the Sis Clark Building discussed at the last meeting. Mayor McKay asked if they have moved in yet. Public Service Director Harrison answered they are waiting till after the holidays.

Mayor McKay made a motion, seconded by Commissioner Wimberley, to approve Planning and Zoning Commission recommendations. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, Blue, and Wimberley. Nays: None. Absent: Durham

16. City Manager Reports

- a. **Open House Christmas Buffet** – City Secretary Robertson-Caraway asked for the Commission to join us for lunch on Thursday, December 14th.
- b. **WCTMWD Board Meeting Conclusion** – There is a copy of the minutes in your packet.
- c. **Freeze & Nichols, Inc. Yield Study – Hubbard Creek Lake** – City Manager McCuiston stated they have decreased the amount of water all cities can take from Hubbard. We have not come close to the new amount.

17. Items from the City Commission not requiring formal action: None

18. Adjourn

Commissioner Wimberley made a motion, seconded by Mayor McKay, to adjourn the meeting. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, Blue, and Wimberley. Nays: None. Absent: Durham

Meeting adjourned at 5:50 P.M.

ATTEST


Heather Robertson-Caraway, City Secretary


Jimmy McKay, Mayor

