

Minutes

Regular Session of the Breckenridge City Commission  
September 4, 2018 – 5:30 P.M.  
Breckenridge City Offices Commission Chambers  
105 North Rose Avenue, Breckenridge, Texas 76424

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**Those Present:** Bob Sims, Mayor; Tom Cyprian, Mayor Pro-Tem; David Wimberley, Commissioner; Rob Durham Commissioner; Andy McCuiston, City Manager; Diane Latham, Assistant City Secretary; Houston Satterwhite, Public Works Director; Stacy Harrison, Public Services Director; Calvin Chaney, Fire Chief; Tony Pilkington, Breckenridge Texan; Jean Hayworth, Breckenridge American; Mary Thompson; Maretta Wulfjen; James Norman; Virgil Moore; Ted Robertson; Matt Hall; Julie Fore

**Those Absent:** Heather Robertson-Caraway, City Secretary; Russell Blue, Commissioner

1. **Call to Order:** Bob Sims, Mayor at 5:33 pm
2. **Invocation Led By:** Pastor Matt Hall
3. **Pledge of Allegiance:** Led by Rob Durham, Commissioner
4. **Consider approval of minutes of the August 7<sup>th</sup> , 2018 City Commission Meeting**

Mayor Pro-Tem Cyprian made a motion, seconded by Commissioner Durham, for approval of minutes of the August 7<sup>th</sup> 2018 City Commission Meeting. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Durham and Wimberley: Nays: None. Absent: Blue

5. **Citizens Presentations:** None

**PUBLIC HEARING**

6. **Public Hearing to receive comments concerning the budget for the City of Breckenridge for the fiscal year 2018-19**

Opened: 5:36 pm

None.

Closed: 5:36 pm

**CONSENT AGENDA**

**ALL ITEMS LISTED BELOW ARE CONSIDERED TO BE ROUTINE BY THE CITY COMMISSION AND WILL BE ENACTED WITH ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF ITEMS UNLESS A COMMISSION MEMBER OR CITIZEN SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE.**

- 7. Request to approve Departmental Reports**
- 8. Request to approve Resolution 18-16 for the appointment of members to the Board of Directors of the Breckenridge Economic Development Corporation**
- 9. Request to approve Breckenridge Economic Development Corporation Budget for fiscal year October 1, 2018 through September 30, 2019**
- 10. Request to approve Resolution 18-17 confirming and accepting securities pledged for Municipal funds while acting as City Depository**
- 11. Request to approve Resolution 18-19 for Economic Development Agreement between City of Breckenridge and Breckenridge Economic Development Corporation**
- 12. Request to Complete official ballot for Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election – Place 11, Place 12, Place 13 and Place 14**

Mayor Pro-Tem Cyprian made a motion seconded by Commissioner Durham, to approve consent Agenda items 7-12. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Durham and Wimberley; Nays: None. Absent: Blue

#### **INDIVIDUAL CONSIDERATION**

- 13. Request to approve Resolution 18-18 to authorize City Manager and the Mayor to secure a line of credit to alleviate any possible short-term cash flow**

City Manager McCuiston explained a loan was made this year to alleviate short-term cash flow in the amount of \$200,000 and the city plans to pay it back with tax money received. This has been done in years past and has worked well. Commissioner Wimberley made a motion, seconded by Mayor Pro-Tem Cyprian to approve Resolution 18-18 to authorize City Manager and the Mayor to secure a line of credit to alleviate any possible short-term cash flow. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Durham and Wimberley; Nays: None. Absent: Blue

- 14. Request to approve Ordinance 18-08 End of Fiscal Year Budget Adjustments Amending Ordinance 17-14**

Mayor Pro-Tem Cyprian made a motion, seconded by Commissioner Wimberley, to approve Ordinance 18-08 End of Fiscal Year Budget Adjustments Amending Ordinance 17-14.

When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Durham, and Wimberley; Nays: None. Absent: Blue

- 15. Request to Ratify the Property Tax Revenue Reflected in the 2018-2019 Budget**

Mayor Sims stated: "This budget will raise less total property taxes than last year's budget by \$21,410 (1.07%), and of that amount \$7324 is tax revenue to be raised from new property added to the roll this year." Commissioner Wimberley made a motion, seconded by Commissioner Durham to Ratify the Property Tax Revenue Reflected in the 2018-2019 Budget. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Durham and Wimberley; Nays: None. Absent: Blue

**16. Request to approve Ordinance 18-09 Adopting the Budget and Appropriated Resources for the Budget Year Beginning on October 1, 2018 and ending September 30, 2019**

Mayor Sims - "I move that the property tax rate be increased by the adoption of a tax rate of \$1.0200 which is effectively a .98 percent decrease in the tax rate. This would be a debt service rate of \$0.28698 and a maintenance and operations rate of \$0.73302," Commissioner Wimberley made a motion, seconded by Commissioner Durham. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Durham and Wimberley: Nays: None. Absent: Blue

**17. Request to approve Ordinance 18-10 Levying a Maintenance and Operating Tax Rate and a Debt Service Tax Rate for the City of Breckenridge, Texas, for the Tax Year 2018**

Commissioner Wimberley made a motion, seconded by Mayor Pro-Tem Cyprian, to approve Ordinance 18-10 Levying a Maintenance and Operating Tax Rate and a Debt Service Tax Rate for the City of Breckenridge, Texas, for the Tax Year 2018. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Durham and Wimberley: Nays: None. Absent: Blue

**18. Request to approve Ordinance 18-11 City Fee Schedule Amending Ordinance 17-10**

Commissioner Durham made a motion, seconded by Commissioner Wimberley to approve Ordinance 18-11 City Fee Schedule Amending Ordinance 17-10. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Durham and Wimberley: Nays: None. Absent: Blue

**19. Request to approve Ordinance 18-12 Network Nodes in the City Right of Way Amending Ordinance 17-15**

Commissioner Wimberley made a motion, seconded by Mayor Pro-Tem Cyprian to approve Ordinance 18-12 Network Nodes in the City Right of Way Amending Ordinance 17-15. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Durham and Wimberley: Nays: None. Absent: Blue

**20. Request to approve Ordinance 18-13 Chapter 2 Boards and Commissions Amending Ordinance 16-15**

City Manager, McCuiston stated this would eliminate unnecessary boards that never meet. Mayor Pro-Tem Cyprian made a motion, seconded by Commissioner Durham to approve Ordinance 18-13 Chapter 2 Boards and Commissions Amending Ordinance 16-15. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Durham and Wimberley: Nays: None. Absent: Blue

**21. Request to approve Ordinance 18-14 Chapter 5 Building and Structures Amending Ordinance 87-5 and 16-16**

Commissioner Durham made a motion, seconded by Mayor Pro-Tem Cyprian to approve Ordinance 18-14 Chapter 5 Building and Structures Amending Ordinance 87-5 and 16-16. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Durham and Wimberley: Nays: None. Absent: Blue

**22. Request to approve Ordinance 18-15 Revising Chapter 21 Water and Sewers Amending Ordinance 16-26**

City Manager McCuiston stated this would eliminate the second notice being sent out to cut cost. Commissioner Wimberley made a motion, seconded by Mayor Pro-Tem Cyprian to approve Ordinance 18-15 Revising Chapter 21. Water and Sewers Amending Ordinance 16-26. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Durham and Wimberley: Nays: None. Absent: Blue

**23. Request to approve City Manager to Establish Operations Supervisor of Utilities Position and appoint Mark Campbell and Establish Assistant City Manager of Operations Position and appoint Houston Satterwhite**

City Manager McCuiston stated developing employees in Departments should help promote and ensure retention of good employees. Commissioner Wimberley made a motion, seconded by Commissioner Durham to approve City Manager to Establish Operations Supervisor of Utilities Position and appoint Mark Campbell and Establish Assistant City Manager of Operations Position and appoint Houston Satterwhite. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Durham and Wimberley: Nays: None. Absent: Blue

**24. City Manager Reports**

**a. Trade Days**

McCuiston stated the Salsa and Guacamole was a success and was beneficial to the vendors. We are trying to set up a Red Bean and Cornbread Contest for the October Trade's Day.

**b. Breckenridge Library and Fine Arts Foundation**

McCuiston discussed the Contractual Agreement sent by the Breckenridge Library and Fine Arts Foundation

**25. Items from the City Commission not requiring formal action**

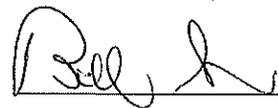
None

**26. Adjourn**

Mayor Pro-Tem Cyprian made a motion, seconded by Commissioner Wimberley, to adjourn the meeting. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Durham and Wimberley. Nays: None. Absent: Blue

Meeting closed at 5:56 P.M.

ATTEST

  
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Bob Sims, Mayor

  
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Diane Latham, Assistant City Secretary

