

Minutes
Regular Session
Breckenridge City Commission
August 1, 2017 – 5:30 P.M.
Breckenridge City Offices Commission Chambers
105 North Rose Avenue
Breckenridge, Texas 76424

Those Present: Jimmy McKay, Mayor; Tom Cyprian, Commissioner; Russell Blue, Commissioner; David Wimberley, Commissioner; Andy McCuiston, City Manager; Heather Robertson-Caraway, City Secretary; Houston Satterwhite, Public Works Director; Stacy Harrison, Public Services Director; Calvin Chaney, Fire Chief; Genoa Goad, Pastor; Colden Rich, e-HT; Sage Diller, e-HT; Ashley Creager; Lori Durham; Tamara Russell

Those Absent: Rob Durham, Commissioner

1. **Call to Order:** Jimmy McKay, Mayor, at 5:30 pm a quorum was established
2. **Invocation Led By:** Genoa Goad, Pastor
3. **Pledge of Allegiance:** Led by Commissioner Wimberley
4. **Consider approval of minutes of the July 3rd, 2017 City Commission Meeting**

Commissioner Wimberley made a motion, seconded by Commissioner Cyprian, for approval of minutes of the July 3rd, 2017 City Commission Meeting. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, Blue and Wimberley. Nays: None. Absent: Durham.

5. **Citizens Presentations**

None.

City Manager McCuiston presented a plaque to Fire Chief Chaney from Carter Bloodcare for winning the Blood Drive by 1 unit.

CONSENT AGENDA

ALL ITEMS LISTED BELOW ARE CONSIDERED TO BE ROUTINE BY THE CITY COMMISSION AND WILL BE ENACTED WITH ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF ITEMS UNLESS A COMMISSION MEMBER OR CITIZEN SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE.

6. **Request to approve Departmental Reports**
7. **Request to approve Hotel/Motel Quarterly Financial Statements – Second Quarter**

- 8. Request to approve the Contract between the City of Breckenridge and the Breckenridge Library and Fine Arts Foundation**
- 9. Request to approve the Breckenridge Chamber of Commerce City Hotel /Motel Tax Audit**
- 10. Request to approve the Meet the Bucks event held by Mothers of Buckaroos (MOB)**
- 11. Request to approve Quarterly Investment Report**
- 12. Request to approve a Resolution to enter into an Agreement with the State of Texas through the Texas Department of Transportation for the Temporary Closure of State Highway 180 for a Parade Associated with the Breckenridge Independent School District (Homecoming Parade)**

City Manager McCuiston explained on item 10 the information on his letter reflecting Friday, August 25th is correct and that the letter from the Mothers of Buckaroos reflecting Saturday, August 25th was a typo.

Commissioner Wimberley made a motion, seconded by Commissioner Blue, to approve the Consent Agenda. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, Blue and Wimberley. Nays: None. Absent: Durham.

Commissioner Durham arrived at 5:35 PM.

INDIVIDUAL CONSIDERATION

- 13. Consider approval of Change Order 4 to the Water Treatment Plant contract with ACP to remove the remaining funds from the Owner's Allowance from the Contract.**

Colden Rich, e-HT stated we are at the end of the contract. What is before you is a change order to return \$1,370.18 to the City. Mayor McKay inquired if we have a completion date? Colden responded the project is done. Walk-thru is complete and what is next is the approval of everything by the City showing contract is complete and we will submit all the documentation to TWDB letting them know all is complete. Then the final pay request will be the release of the retainage. They have submitted warranty information and all of that will be put together and provided to you once TWDB final approves the project completion. Everything has been online now for about 3 months and is working well.

Commissioner Blue made a motion, seconded by Commissioner Cyprian, to approve Change Order 4 to the Water Treatment Plant contract with ACP to remove the remaining funds from the Owner's Allowance from the Contract. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, Blue, Wimberley and Durham. Nays: None. Absent: None.

- 14. Consider approval of the closeout of the Water Treatment Plant contract and release of final payment pending final approval of the Project by the Texas Water Development Board.**

Colden Rich, e-HT explains that the contract is capped with the approval of the above change order. We have some final manuals, documents and record drawings to complete the

engineering contract pending approval from TWDB. This is for the completion of the construction contract.

Commissioner Cyprian made a motion, seconded by Commissioner Durham, to approve the closeout of the Water Treatment Plant contract and release of final payment pending final approval of the Project by the Texas Water Development Board. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, Blue, Wimberley and Durham. Nays: None. Absent: None.

15. Request to approve the appointment of Eileen Hayman as an additional City Attorney and notification of rate increase.

City Manager McCuiston states that Eileen Hayman has been made a partner with Messer, Rockefeller, Fort and reviews the rate increase.

Commissioner Wimberley made a motion, seconded by Commissioner Durham, to approve the appointment of Eileen Hayman as an additional City Attorney and notification of rate increase. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, Blue, Wimberley and Durham. Nays: None. Absent: None.

16. Request to approve Ordinance 17-11 Texas Municipal Retirement System Buyback.

City Manager McCuiston reviews the buyback option with Texas Municipal Retirement System (TMRS). We don't expect too many to buyback in; most likely to do so would be Larry Mahan and myself.

Commissioner Wimberley made a motion, seconded by Commissioner Cyprian, to approve Ordinance 17-11 Texas Municipal Retirement System Buyback. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, Blue, Wimberley and Durham. Nays: None. Absent: None.

17. Request to consider approval of a resolution approving the 2017 Appraisal Roll.

City Manager McCuiston explains that this was discussed during the Budget Workshop and the certified roll from Stephens County Appraisal District (SCAD) was \$192,648,308.

Commissioner Cyprian made a motion, seconded by Commissioner Blue, to approve a resolution approving the 2017 Appraisal Roll. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, Blue, Wimberley and Durham. Nays: None. Absent: None.

18. Request to consider approval of calculations of the 2017 Effective Tax Rate.

City Manager McCuiston explains that this was also discussed at the budget workshop and the rates are: Effective Tax Rate = 1.01942, Roll Back Rate = 1.06310, Maintenance & Operating Rate = 0.077678, Debt Service Rate = 0.35194 and the recommended Tax Rate = 1.03650.

Mayor McKay made a motion, seconded by Commissioner Blue, to approve the calculations of the 2017 Effective Tax Rate. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, Blue, Wimberley and Durham. Nays: None. Absent: None.

19. Request to consider discussing tax rate, take a record vote and schedule two Public Hearings.

Mayor McKay – “I make a motion to approve the 2017 effective tax rate calculations, consider a proposed tax rate of \$1.03650 which will exceed the effective tax rate by \$.01708 and set public hearings on August 22nd and 29th, at City Offices, to consider the proposed tax rate.” Seconded by Commissioner Wimberley. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, Blue, Wimberley and Durham. Nays: None. Absent: None.

20. Request to approve second and final reading of Ordinance 17-10 General Fee Schedule updating Republic Services charges and adding Grease Trap Ordinance penalties.

City Manager McCuiston explains that this is the second reading; the first reading was at the July meeting.

Commissioner Wimberley made a motion, seconded by Commissioner Cyprian, to approve the second and final reading of Ordinance 17-10 General Fee Schedule updating Republic Services charges and adding Grease Trap Ordinance penalties. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, Blue, Wimberley and Durham. Nays: None. Absent: None.

21. Discuss and possibly take action on water and sewer rates

City Manager McCuiston discussed the Walker Sayle rates and explains that the TDCJ and State are closing facilities. According to the State, our rates are much higher than other facilities. Discussion ensues on rates and options. City Manager McCuiston discusses the cost analysis that he has done from the City Audit and that roughly it costs the City \$8.60 per 1,000 gallons to provide water to the community. We have already reduced the water rate from \$10.00 to \$8.60. Mayor McKay would like to lower the sewer rate. Discussion ensues. City Manager McCuiston will gather more information and provide water and sewer rate options for the Walker Sayle Unit to the Commission at the September meeting.

No Action Taken.

22. City Manager Reports

a. Texas Gas Service

City Manager McCuiston lets the commission know that this documentation is provided to them for informational purposes on the annual COSA – no action is required.

b. Project updates from engineers

Colden Rich, e-HT explains that we have released the CWSRF project to the contractors for bid. We will be receiving bids on 8-10 and are hopeful this goes around that we will have more interest and better pricing coming in. Hopefully, we will have a recommendation at the next meeting to award the CWSRF project.

Sage Diller, e-HT reviews the Parks Street Project. Plans and specs are being reviewed right now by Rural Development. Bond Counsel will coordinate with the City what

documents may need to be updated. As soon as the review is complete we can go out to advertise for bids. It looks like right now we are under what we had originally budgeted for construction. We do have additive alternates to decide on.

Sage passes out photo of bridge on Parks Street. Originally it was budgeted to replace this bridge. During design we received information from TxDOT, on their bridge inspection reports, that this bridge is structurally sound. Therefore, we propose to update the surface and replace the rail. Commissioner Wimberley asks how much will this save? Sage states about \$350,000 and my thought was that down the line when the bridge does need replaced that TxDOT would help fund it, like they have previously done. Mayor McKay asks if the current TxDOT contractors out here would be interested in this project? Sage states yes, that the contractors he has talked have indicated that they will be bidding on the project.

Sage discusses the rehab on the elevated storage tank at the Walker Sayle Unit to begin bidding in early fall and construction to possibly begin in November or December.

Sage also discusses the drainage issues and project design to correct the issues at Ridgeway Circle and Jeanette.

c. Lake Daniels update

Public Works Director Satterwhite explains that the divers are expected sometime within the next 2 weeks to check on the morning glory.

23. Items from the City Commission not requiring formal action.

None.

24. Adjourn

Commissioner Cyprian made a motion, seconded by Mayor McKay, to adjourn the meeting. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Cyprian, Blue, Wimberley and Durham. Nays: None. Absent: None.

Meeting adjourned at 6:18 P.M.

ATTEST



Heather Robertson-Caraway, City Secretary



Jimmy McKay, Mayor

