

Minutes
Regular Session of the Breckenridge City Commission
July 3, 2018 – 5:30 P.M.
Breckenridge City Offices Commission Chambers
105 North Rose Avenue, Breckenridge, Texas 76424

Those Present: Bob Sims, Mayor; Tom Cyprian, Mayor Pro-Tem; Russell Blue, Commissioner; Rob Durham, Commissioner; Andy McCuiston, City Manager; Heather Robertson-Caraway, City Secretary; Houston Satterwhite, Public Works Director; Stacy Harrison, Public Services Director; Tony Pilkington, Breckenridge Texan; Jean Hayworth, Breckenridge American; Virgil Moore, BEDC; Melinda Lane;

Those Absent: David Wimberley, Commissioner

1. **Call to Order:** Bob Sims, Mayor at 5:30 pm
2. **Invocation Led By:** Rev. Melinda Lane
3. **Pledge of Allegiance:** Led by Bob Sims, Mayor
4. **Consider approval of minutes of the June 5th and June 12th, 2018 City Commission Meetings.**

Mayor Pro-Tem Cyprian made a motion, seconded by Commissioner Blue, for approval of minutes of the June 5th and June 12th, 2018 City Commission Meeting. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Blue and Durham: Nays: None. Absent: Wimberley

5. **Citizens Presentations:** None

CONSENT AGENDA

ALL ITEMS LISTED BELOW ARE CONSIDERED TO BE ROUTINE BY THE CITY COMMISSION AND WILL BE ENACTED WITH ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF ITEMS UNLESS A COMMISSION MEMBER OR CITIZEN SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE.

6. **Request to approve Departmental Reports.**

Commissioner Blue made a motion, seconded by Mayor Pro-Tem Cyprian, for approval of Departmental Reports. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Blue and Durham: Nays: None. Absent: Wimberley

INDIVIDUAL CONSIDERATION

7. **Request to approve Resolution 18-12 City of Breckenridge Investment Policy**

Commissioner Blue made a motion, seconded by Mayor Pro-Tem Cyprian to approve Resolution 18-12 City of Breckenridge Investment Policy when the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Blue and Durham: Nays: None. Absent: Wimberley

8. Request to approve disposition of the YMCA property

City Manager McCuiston stated he invited a group to tour the YMCA that may have the ability to restore the building. Following the meeting two people showed interest in restoration, one person had changed their mind, but Mike Griffith is still interested and will be getting back with the City Manager soon. The City must go out for bids to sell a City owned property. We are asking the Commission to approve the City to go out for bids to sell this property for the purpose of restoration.

Mayor Pro-Tem Cyprian made a motion to approve the City Manager to go out for bids on the YMCA building for the purpose of restoration. Seconded by Commissioner Durham. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Blue and Durham: Nays: None. Absent: Wimberley

City Manager McCuiston wanted to thank Charley Clary for helping the City acquire the American Legion Building.

9. Request to approve the 1st reading of Resolution 18-13 for a maximum expenditure by the Breckenridge Economic Development Corporation (BEDC) of up to \$27,500.00, labeled “Communities in Schools of the Big Country Project”, to Communities in Schools of the Big Country (CIS), a Texas non-profit corporation, or its assigns

Virgil Moore, BEDC stated Tim Seymore, Superintendent and Molly Johnson, Director of Curriculum and Instruction came to the BEDC meeting to try to get funding and facilitate the CIS program. Virgil read the purpose and goal of the program, this is for at risk students. Anytime the BEDC spends more than \$10,000 it is required to be approved by the city at two meetings. Mayor Sims and Commissioner Durham both agree this would be beneficial for the students in our area.

Commissioner Blue made a motion, seconded by Commissioner Durham, to approve the 1st reading of Resolution 18-13 for a maximum expenditure by the Breckenridge Economic Development Corporation (BEDC) of up to \$27,500.00, labeled “Communities in Schools of the Big Country Project”, to Communities in Schools of the Big Country (CIS), a Texas non-profit corporation, or its assigns. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Blue and Durham: Nays: None. Absent: Wimberley

10. Request to approve Ordinance 18-06 Mid-Year Budget Adjustments Amending Ordinance 17-12

City Manager McCuiston explained we usually amend the budget twice a year, mid-year and end of year. We have a list of adjustments that need to be made. We try to offset expenditures so not to move money out of reserves. Our budget is just a guide and there are always unexpected expenses. At the end of the year we will have the final Budget adjustments. Mayor Pro-Tem Cyprian, made a motion, seconded by Commissioner Durham, to approve Ordinance 18-06 Mid-Year Budget Adjustments Amending Ordinance 17-12. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Blue and Durham: Nays: None. Absent: Wimberley

11. Request to approve Ordinance 18-07 to Suspend Texas Gas Service Rate Increase Request

City Manager McCuiston stated we usually follow Mineral Wells and Weatherford’s lead, they have the resources and expertise to review and handle the necessary processes. They are suspending the rate increase at this time, giving them 90 more days for review and to negotiate.

Commissioner Blue made a motion, seconded by Mayor Pro-Tem Cyprian, to approve Ordinance 18-07 to Suspend Texas Gas Service Rate Increase. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Blue and Durham: Nays: None. Absent: Wimberley

12. Request to approve and authorize the City Manager and/or City Secretary to sign required documentation to renew the Medical, Dental, Vision and Life Insurance coverage for all City Employees with TML IEBP

City Secretary Robertson-Caraway reviewed the rerate options with the commission: the initial rerate information from TML IEBP was a 15% increase and we asked them to work with us and give us other options to lower the rate increase. They then provided 2 different options; both options varied the out of pocket (OOP) & deductibles and provided a range of 9% increases. The City last year contributed \$730.00 each month towards each employee's benefits. Any difference went into either an HRA or HSA account for the use of the employee or they could use the difference towards any dependent coverages they had elected. The new rates on the option we are recommending increased by 9.18% - HRA Plan and 9.16% - HSA Plan. Staff recommends accepting TML IEBP Insurance Coverage Rerate with the Cities contribution for each employee increasing to \$780.00 (an increase of 9.36%) with an effective renewal date of October 1.

Mayor Pro-Tem Cyprian made a motion to approve and authorize the City Secretary to sign required documentation to renew the Medical, Dental, Vision and Life Insurance coverage for all City Employees with TML IEBP. Seconded by Commissioner Durham. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Blue and Durham: Nays: None. Absent: Wimberley

13. Request to approve and authorize the City Manager and/or City Secretary to sign required documentation to renew the Property, Liability and Workers Compensation coverage for all City Employees with TML IRP

City Secretary Robertson-Caraway reviewed the rerate data for property, liability and workers compensation coverage. The overall data from TML IRP reflects a 1.25% increase over the values reported. City Secretary Robertson-Caraway then discussed the deductibles and limits currently in place and how possibly changing those could result in savings of up to \$14,000. Staff Recommends accepting the rerate for TML IRP coverages to include the deductibles and limit changes.

Commissioner Blue made a motion, seconded by Mayor Pro-Tem Cyprian to approve and authorize the City Manager and/or City Secretary to sign required documentation to renew the Property, Liability and Workers Compensation coverage for all City Employees with TML IRP. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Blue and Durham: Nays: None. Absent: Wimberley

14. City Manager Reports

- a. City Picnic & Pool Party will be July 16th at 4:00-8:00, we will have food, swimming and disc golf
- b. Stephens County Appraisal District Annual Financial Report had a clean report
- c. Stephens County Appraisal District Proposed Budget, there will be no increase in costs
- d. Budget
 - i. Budget to Commission was due July 6th, there may be a delay. Certified tax rolls will not be in until July 25th, we will get preliminary numbers. Rob Durham will be absent for workshop

- ii. Budget Workshop on Thursday, July 26th from 5:30 pm to 8:30 pm. We will provide dinner

15. Items from the City Commission not requiring formal action

Virgil Moore, BEDC stated a new industry is moving into the old Bold Ideas building on the Industrial Loop. It's a manufactured housing business; specializing in oil field quarters, tiny homes, and HUD homes. They plan to hire 50 employees within the 1st six months and increase employees by 50 in the next six months. Plans are to slowly increase employees; by the 3rd year it should employ around 200 people.

16. Adjourn

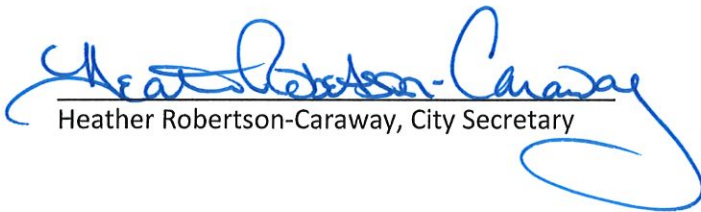
Mayor Pro-Tem Cyprian made a motion, seconded by Commissioner Durham, to adjourn the meeting. When the motion was put to vote, it prevailed as follows: Ayes: Sims, Cyprian, Blue and Durham: Nays: None. Absent: Wimberley

Meeting adjourned at 6:09 P.M.

ATTEST



Bob Sims, Mayor



Heather Robertson-Caraway, City Secretary

