

Minutes
Regular Session
Breckenridge City Commission

January 3, 2017 – 5:30 P.M.
Breckenridge City Offices Commission Chambers
105 North Rose Avenue
Breckenridge, Texas 76424

Those Present: Jimmy McKay, Mayor; R. Kent Thompson, Commissioner; Rob Durham, Commissioner; David Wimberley, Commissioner; Andy McCuiston, City Manager; Heather Robertson-Caraway, City Secretary; Stacy Harrison, Public Service Director; Gabriel Rodriguez, Public Works Director; Calvin Chaney, Fire Chief; Eileen Hayman, City Associate Attorney; Russell Brock, Rose Avenue Baptist Church; Deonna Alford, Breckenridge American; Sage Diller, e-HT; Bob Sims; Tommy Ditmar; Joe Herring

Those Absent: Tom Cyprian, Commissioner

1. **Call to Order:** Jimmy McKay, Mayor, at 5:32pm a quorum was established
2. **Invocation Led By:** Pastor Russell Brock, Rose Avenue Baptist Church
3. **Pledge of Allegiance:** Commissioner Durham led the Pledge of Allegiance
4. **Consider approval of minutes of the December 6, 2016 City Commission Meetings**

Commissioner Wimberley made a motion, seconded by Commissioner Thompson, for approval of minutes of the December 6, 2016 City Commission Meetings. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Wimberley, Durham, Thompson. Nays: None. Absent: Cyprian

5. **Citizens Presentations:** Tommy Ditmar stated I received a letter from the City about my RV. I have been all over town and have about 20 pictures of RV's, junk vehicles, goats, horses, burned down houses, and boats galore in front of houses. I want to know who turned me in and why. Fire Chief Chaney stated your RV is being worked off of a complaint by a few neighbors. We can look into closing the alley and you can possibly add a structure to cover your RV.

CONSENT AGENDA

ALL ITEMS LISTED BELOW ARE CONSIDERED TO BE ROUTINE BY THE CITY COMMISSION AND WILL BE ENACTED WITH ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF ITEMS UNLESS A COMMISSION MEMBER OR CITIZEN SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE.

6. **Request to approve Departmental Reports**

- 7. Request to approve Resolution 17-01 authorizing exemption of certain vehicles from requirements of Chapter 721 of the Texas Transportation Code, Identification of City and County vehicles and heavy equipment**
- 8. Request to approve Cemetery Clean Up News Release**

Commissioner Thompson made a motion, seconded by Commissioner Durham, to approve the Consent Agenda. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Wimberley, Durham, Thompson. Nays: None. Absent: Cyprian

INDIVIDUAL CONSIDERATION

- 9. Request to approve the second and final reading of Ordinance 16-32 Policies & Procedures for Breck Trade Days**

City Manager McCuiston stated this is from the last agenda and requires two readings.

Commissioner Wimberley made a motion, seconded by Commissioner Thompson, to approve the second and final reading of Ordinance 16-32 Policies & Procedures for Breck Trade Days. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Wimberley, Durham, Thompson. Nays: None. Absent: Cyprian

- 10. Request to approve first reading of Ordinance 17-01 Fee Schedule**

City Manager McCuiston stated this item keeps coming back to the agenda. One of the reasons is we changed the fees last time for High Mesa Water Company. After looking through the fee schedule, we discovered the charges we had been charging at the Convenience station were different from the fees in the Ordinance.

Commissioner Wimberley made a motion, seconded by Commissioner Durham, to approve first reading of Ordinance 17-01 Fee Schedule. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Wimberley, Durham, Thompson. Nays: None. Absent: Cyprian

- 11. Request to award Paving Project Bid**

Sage Diller with e-HT stated he provided everyone with the bid tabulations that were received from the 2016 Paving Project. Also there is a map showing where all the improvements are. City received 6 bids for the project. The lowest bid was submitted by Raydon. The base bid was \$542,572.05. There were some deductive alternatives for consideration and additive alternatives. Additive alternatives were in the amount of \$35,980. After speaking with City Manager McCuiston on budget allowance, the recommendation is to award both for a total of \$578,552.05.

Commissioner Wimberley made a motion, seconded by Commissioner Thompson, to award Paving Project Bid. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Wimberley, Durham, Thompson. Nays: None. Absent: Cyprian

12. Request to approve Ordinance 17-02 Building and Residential Codes

Fire Chief Chaney stated we have to adopt the Building Codes. We have to stay within 5 years of the new code so we don't get penalized. We have a lot of new commercial buildings being built and they are mandated by state to follow the new code.

Commissioner Thompson made a motion, seconded by Commissioner Durham, to approve Ordinance 17-02 Building and Residential Codes. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Wimberley, Durham, Thompson. Nays: None. Absent: Cyprian

13. Request to approve Resolution 17-02 authorizing the submission of an application to the Texas Department of Agriculture, Texas Community Development Block Grant Program.

City Manager McCuiston stated we have addressed this several times. We are at a point we have to apply for the grant. The engineers have developed a map of what we are requesting.

Commissioner Durham made a motion, seconded by Commissioner Wimberley, to approve Resolution 17-02 authorizing the submission of an application to the Texas Department of Agriculture, Texas Community Development Block Grant Program. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Wimberley, Durham, Thompson. Nays: None. Absent: Cyprian

14. Request to approve awarding the IT Services Contract.

City Manager McCuiston stated we have been with a firm out of Abilene for some time. We feel we need to up-grade our service. We had three bids, one from Lubbock, one from the Metroplex and the other from Abilene. Tolar from Abilene came in with the best offer for the best price. City Secretary Robertson-Caraway answered the Commissions questions.

Mayor McKay made a motion, seconded by Commissioner Wimberley, to approve awarding the IT Services Contract. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Wimberley, Durham, Thompson. Nays: None. Absent: Cyprian

15. Request to approve High Mesa Water Contract.

City Manager McCuiston stated we spoke about this at the last meeting. We changed some of the wording in the contract to be in compliance with state law.

Mayor McKay made a motion, seconded by Commissioner Durham, to approve High Mesa Water Contract. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Thompson, Durham. Nays: None. Abstain: Wimberley Absent: Cyprian

16. Request to approve proposed Charter Amendments to Update the Charter to comply with current law.

City Manager McCuiston stated we have been updating the Ordinances, and now we are updating the Charter. Eileen Hayman, City Associate Attorney, stated a large number of the changes were suggested by Municode's legal review. Items that are covered by state law have been removed. City Secretary Robertson-Caraway stated the Charter has not been reviewed since its inception in 1954. Most of the changes are bringing it up to date with state law. Eileen answered questions from the Commission.

Commissioner Wimberley made a motion, seconded by Commissioner Thompson, to approve proposed Charter Amendments to Update the Charter to comply with current law. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Wimberley, Durham, Thompson. Nays: None. Absent: Cyprian

17. City Manager Reports

- a. **Trade Days Update** – City Manager McCuiston stated this last Trade Days was very cold, temperatures dropped into the teens. We had the barn full, a few outside vendors and a couple of food vendors before the show, once it got closer we had a few cancelations. Starting in March we will have a barnyard section. Rhonda Crawford with the Chamber is very creative, and she is doing a good job. She is scheduling other events in conjunction with Trade Days.

18. Items from the City Commission not requiring formal action: None

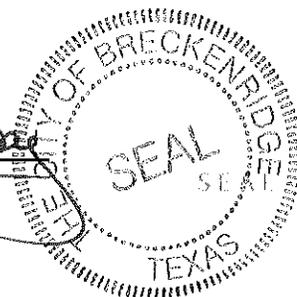
19. Adjourn

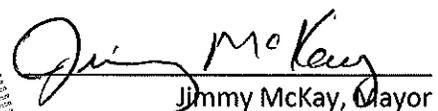
Commissioner Wimberley made a motion, seconded by Commissioner Thompson, to adjourn the meeting. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Wimberley, Durham, Thompson. Nays: None. Absent: Cyprian

Meeting adjourned at 6:28 P.M.

ATTEST


Heather Robertson-Caraway, City Secretary




Jimmy McKay, Mayor