

Minutes  
Regular Session of the Breckenridge City Commission  
January 2, 2018 – 5:30 P.M.  
Breckenridge City Offices Commission Chambers  
105 North Rose Avenue, Breckenridge, Texas 76424

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**Those Present:** Jimmy McKay, Mayor; Rob Durham, Commissioner; David Wimberley, Commissioner; Andy McCuiston, City Manager; Heather Robertson-Caraway, City Secretary; Houston Satterwhite, Public Works Director; Stacy Harrison, Public Services Director; Calvin Chaney, Fire Chief; Tony Pilkington, Breckenridge Texan; Samantha Isbell, Breckenridge American; Colden Rich, e-HT

**Those Absent:** Tom Cyprian, Mayor Pro-Tem; Russell Blue, Commissioner

1. **Call to Order:** Mayor McKay, at 5:30 pm a quorum was established
2. **Invocation Led By:** City Manager McCuiston
3. **Pledge of Allegiance:** Led by Mayor McKay
4. **Consider approval of minutes of the December 5, 2017 City Commission Meetings.**

Commissioner Wimberley made a motion, seconded by Commissioner Durham, for approval of minutes of the December 5, 2017 City Commission Meeting. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Durham and Wimberley. Nays: None. Absent: Cyprian, and Blue.

5. **Citizens Presentations:** None

#### **CONSENT AGENDA**

**ALL ITEMS LISTED BELOW ARE CONSIDERED TO BE ROUTINE BY THE CITY COMMISSION AND WILL BE ENACTED WITH ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF ITEMS UNLESS A COMMISSION MEMBER OR CITIZEN SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE.**

6. **Request to approve Departmental Reports.**
7. **Request to approve Resolution 18-01 authorizing exemption of certain vehicles from requirements of Chapter 721 of the Texas Transportation Code, Identification of City and County vehicles and heavy equipment.**
8. **Request to approve Cemetery Clean Up News Release.**

Commissioner Durham made a motion, seconded by Commissioner Wimberley, to approve the Consent Agenda. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Durham and Wimberley. Nays: None. Absent: Cyprian, and Blue.

## INDIVIDUAL CONSIDERATION

**9. Request to approve the second and final reading of Ordinance 17-18 Policies & Procedures for Breck Trade Days.**

City Manager McCuiston stated this item was discussed at last meeting; it is to change the business model for BTB.

Mayor McKay made a motion, seconded by Commissioner Wimberley, to approve the second and final reading of Ordinance 17-18 Policies & Procedures for Breck Trade Days. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Durham and Wimberley. Nays: None. Absent: Cyprian, and Blue.

**10. Request to consider the approval of Change Order No. 1 to the WWTP Contract with Texas Water and Soil for the Wastewater Treatment Plant Project pending approval by the Texas Water Development Board.**

Colden Rich with e-HT explained Change Order #1 on the Wastewater Treatment Plant. This has been a lengthy process, has gone out for bid twice and then negotiated with the only bidder to get closer to our budget amount. Construction should take about 1 year and this is pending TWDB approval.

Commissioner Wimberley made a motion, seconded by Commissioner Durham, to approve Change Order No. 1 to the WWTP Contract with Texas Water and Soil for the Wastewater Treatment Plant Project pending approval by the Texas Water Development Board. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Durham and Wimberley. Nays: None. Absent: Cyprian, and Blue.

**11. Consider and act upon adoption of a USDA RUS Loan Resolution 18-02 authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the costs associated with the City's storm and drainage projects.**

City Manager McCuiston discussed that this item and item #12 are related to the Parks Street Project. Todd Powell with USDA has a list of 10 items including these 2 in order to meet the USDA requirements.

Commissioner Durham made a motion, seconded by Commissioner Wimberley, to approve adoption of a USDA RUS Loan Resolution 18-02 authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the costs associated with the City's storm and drainage projects. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Durham and Wimberley. Nays: None. Absent: Cyprian, and Blue.

**12. Consider and act upon adoption of a USDA RUS Loan Resolution 18-03 authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the costs associated with the City's water and sewer system projects**

City Manager McCuiston stated this is in conjunction with item #11 to conform to the USDA requirements. This one we were able to get \$358,000.00 in loan forgiveness.

Commissioner Wimberley made a motion, seconded by Commissioner Durham, to approve adoption of a USDA RUS Loan Resolution 18-03 authorizing and providing for the incurrence of indebtedness

for the purpose of providing a portion of the costs associated with the City's water and sewer system projects. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Durham and Wimberley. Nays: None. Absent: Cyprian, and Blue.

**13. Request to approve Resolution 18-04 to appoint an ADA Coordinator and adopt an ADA Grievance Policy**

City Manager McCuiston stated this has to do with TxDOT projects. The use of Federal money results in ADA compliance. Fire Chief Chaney stated this is not out of our range, we just need to survey and analyze ADA compliance on Public Access buildings such as City Offices, Municipal Court, Police Department, Park, Pool, etc.

Mayor McKay made a motion, seconded by Commissioner Durham, to approve Resolution 18-04 to appoint an ADA Coordinator and adopt an ADA Grievance Policy. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Durham and Wimberley. Nays: None. Absent: Cyprian, and Blue.

**14. City Manager Reports**

- a. **Trade Days** – City Manager McCuiston stated Trade Days had 8 vendors, 1<sup>st</sup> annual chili cook-off – had great feedback. Weather is a large factor in both vendor and shopper attendance.
- b. City Manager McCuiston also mentioned we have 16 more houses in monofill – total of 61. We now have about 18 lots to auction off to get back on tax roll. Our minimum bid is \$300 per lot.

**15. Items from the City Commission not requiring formal action: None**

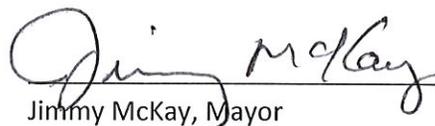
**16. Adjourn**

Commissioner Wimberley made a motion, seconded by Commissioner Durham, to adjourn the meeting. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Durham and Wimberley. Nays: None. Absent: Cyprian, and Blue.

Meeting adjourned at 5:51 P.M.

ATTEST

  
Heather Robertson-Caraway, City Secretary

  
Jimmy McKay, Mayor

