

NOTICE OF PUBLIC MEETING

SPECIAL MEETING OF THE BRECKENRIDGE CITY COMMISSION

6:00 P.M., TUESDAY, MAY 19, 2020

Breckenridge City Offices Commission Chambers
105 North Rose Avenue
Breckenridge, Texas 76424

This notice is posted pursuant to the Texas Open Meetings Act, (Vernon's Texas Codes Annotated, Government Code, Chapter 551).

The City Commission of the City of Breckenridge, Texas, will hold a meeting at 6:00 P.M., Tuesday, May 19, 2020, in the City Commission Chambers, City Offices, 105 North Rose Avenue, Breckenridge, Texas.

**DUE TO COVID19
PUBLIC ACCESS TO THE MEETING IS RESTRICTED
TO LISTEN TO THIS MEETING AND TO PARTICIPATE
PLEASE EMAIL QUESTIONS OR COMMENTS W/ NAME TO:**

hrobertson@breckenridgetx.gov

ZOOM MEETING ACCESS: +1 346 248 7799

<https://us02web.zoom.us/j/81692971391?pwd=WE5UVXd1UXJSMVksZ3R2TldCNzhVdz09>

Meeting ID: 816 9297 1391

Password: 778520

AGENDA

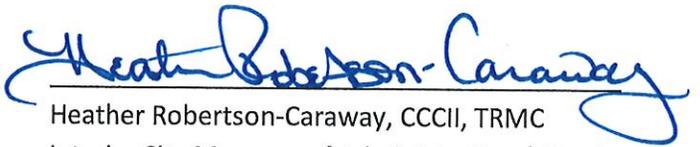
1. Call to Order
2. Citizens Presentations
3. Request to approve Ordinance 20-07 to Change Seventh Street to a Two-Way and change the One-Way direction of Elm Street between North Hartford to North Graham
4. Discuss and consider acting on Aquatic Center Operations for 2020
5. Discuss and consider acting on Opening Areas of the Park – Playground, Trade Barn, Pavillion, etc.

EXECUTIVE SESSION

6. City Commission will enter Executive Session pursuant to Texas Government Code Section 551.074 to discuss Personnel Matters, which allows the following:
 - a. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee
7. The City Commission will return to open session in the City Commission Chamber for possible discussion and action from the Executive Session as follows:

- a. Discussion and action from the Executive Session deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee
8. Discuss and consider acting on the current 2019/20 Budget regarding Departments:
- a. Aging Services
 - b. Animal Welfare
 - c. Cemetery
9. Items from City Commission not requiring formal action
10. Adjourn

I certify that this notice was posted at the City Offices, 105 North Rose Avenue, Breckenridge, Texas at 6:00 P.M., Friday, May 15, 2020.



Heather Robertson-Caraway, CCCII, TRMC
Interim City Manager of Administration / City Secretary



This facility is wheelchair accessible, and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (254)559-8287 or FAX (254)559-7322 for further information.

Removed from the City Offices bulletin board at _____ on _____ by _____.

AGENDA
ITEM # 3

ORDINANCE 20-07

AN ORDINANCE BY THE CITY COMMISSION OF THE CITY OF BRECKENRIDGE, TEXAS, DESIGNATING SEVENTH STREET A TWO-WAY STREET AND REMOVING ANY TIME REQUIREMENTS; AND CHANGE THE ONE-WAY DIRECTION OF ELM STREET FROM NORTH HARTFORD TO NORTH GRAHAM.

WHEREAS, BRECKENRIDGE, TEXAS, at the request of Breckenridge Independent School District and for the safety of the school children attending Breckenridge East Elementary School, and

WHEREAS, Article III, Section 3-11, Street Powers, of the Code of Ordinance of the City of Breckenridge, Texas, permits the City Commission exclusive control of all alleys, streets, gutters and sidewalks situated within the city, and the power to lay out, establish, open, alter, extend, widen, straighten, abandon and close, lower, grade, narrow, care for, supervise, maintain and improve any public street, alley, avenue, or boulevard; to designate Seventh Street a Two-Way Street and to remove any designation of a One-Way Street with time requirements; and

WHEREAS, Article I, Section 20-7.5, Designation of One-Way Streets, of the Code of Ordinance of the City of Breckenridge, Texas, permits the City Commission to designate any One-Way Street or Alley and it is prudent for safety purposes, to change the direction of the One-Way designation of Elm Street to West to East from North Hartford to North Graham; and

WHEREAS, it has been determined by traffic flows, that a need exists to designate a One-Way Street, flowing West to East, along Elm Street from the intersections of North Hartford to North Graham; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF BRECKENRIDGE, TEXAS, that Seventh Street be designated a Two-Way Street and to remove any designation of a One-Way Street with time requirements; and to change the direction of the One-Way designation of Elm Street to West to East from North Hartford to North Graham.

PASSED AND APPROVED this 19th day of May 2020.

BOB SIMS, MAYOR

ATTEST:

**HEATHER ROBERTSON-CARAWAY, CCCII, TRMC
INTERIM CITY MANAGER OF ADMINISTRATION / CITY SECRETARY**

SEAL

AGENDA
ITEM # 4

POOL OPERATION ISSUES

- **Maximum 25% Occupancy**
- **Social Distancing Impossible (Slide, Diving Boards, Restrooms, Play, etc.)**
- **Trusting that Citizens abide to the Governor's Minimum Standard Health Protocols**
- **Costly Repairs: Chem. Controller, Replace Jets, Replace Pool Ropes, Replace Sand in Filter, Pool Paint, Zox, Flex Seal, Repair Pool Coping, Pool Crack at Bottom, Replace Pool Filter, Repair Tarp, Repair Steps to Diving Boards & Lifeguard Stands, Fiberglass Slide Sanded & Refinished, Deck Sealer, Replace Bathroom Tiles, Update / Replace Life Jackets & Lifeguard Floats, Replace Hot Water Heater – Estimating \$30,000.00 +**
- **Chemicals costly – shipping may be issue – Estimating \$20,000.00 +**
- **Difficulty w/ Swimsuit delivery - under normal conditions takes weeks**
- **Breckenridge has an Active COVID19 Case with test results on another pending (the pending had physical contact with the active case and some City employees, and all City Office Staff possibly exposed)**
- **Other cities are not opening their pools (Eastland, Graham, Albany, Ranger)**
- **Budget to finish out year is being cut in multiple areas including layoffs – simply not right with full time employees getting laid off - to spend \$50,000.00 + on pool and hire seasonal workers for 25% occupancy with even the slightest possibility of exposing all to COVID19**

- ❖ **Therefore, the City Staff highly recommends keeping the pool closed for the 2020 summer.**

MINIMUM STANDARD HEALTH PROTOCOLS



CHECKLIST FOR OUTDOOR SPORTS PARTICIPANTS

Page 1 of 1

As outlined in Governor Abbott's executive order GA-18, individuals may engage in outdoor sports, provided that the sports do not include contact with other participants, and no more than four participants play the sport at any time. Please note, under executive order GA-18, individuals shall avoid public swimming pools.

In accordance with Governor Abbott's executive order GA-18, the following are the minimum recommended health protocols for all individuals engaging in outdoor sports in Texas. These minimum health protocols are not a limit on the health protocols that individuals may adopt. Individuals are encouraged to adopt additional protocols consistent with their specific needs and circumstances to help protect the health and safety of all Texans.

The virus that causes COVID-19 can be spread to others by infected persons who have few or no symptoms. Even if an infected person is only mildly ill, the people they spread it to may become seriously ill or even die, especially if that person is 65 or older with pre-existing health conditions that place them at higher risk. Because of the hidden nature of this threat, everyone should rigorously follow the practices specified in these protocols, all of which facilitate a safe and measured reopening of Texas. The virus that causes COVID-19 is still circulating in our communities. We should continue to observe practices that protect everyone, including those who are most vulnerable.

Please note, public health guidance cannot anticipate every unique situation. Individuals should stay informed and take actions based on common sense and wise judgment that will protect health and support economic revitalization.

Health protocols for outdoor sports participants:

- Self-screen before playing in an outdoor sport for any of the following, new or worsening signs or symptoms of possible COVID-19:
 - Cough
 - Shortness of breath or difficulty breathing
 - Chills
 - Repeated shaking with chills
 - Muscle pain
 - Headache
 - Sore throat
 - Loss of taste or smell
 - Diarrhea
 - Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
 - Known close contact with a person who is lab confirmed to have COVID-19
- Special consideration for golf courses:
 - Clean and sanitize golf carts and push carts between uses.
 - Except for members of the same household, no more than one individual per golf cart.
 - Clean and disinfect driving range golf balls between use.
 - Ensure separation of at least 6 feet between golfers on the driving range.

AGENDA
ITEM # 5

*DISCUSSION
ITEM*

AGENDA
ITEM # 6 & 7

*EXECUTIVE
SESSION*

AGENDA
ITEM # 8

DEPARTMENTAL PROPOSALS

- I. Aging Services
 - a) Currently City delivers meals M-W-F / Meals on Wheels does T-T
 - b) Hospital has agreed to prepare the meals on M-W-F for \$4.00
 - c) Rotary Club, Hospital and other Civic Organizations have offered to get volunteers for the M-W-F deliveries
 - d) Civic Organizations to work on getting participants for Adopt a Senior Program
 - ❖ Adopt a Senior Program:
 - \$4.00 a meal x 3 meals a week is \$12.00 weekly
x 52 weeks in a year is \$624.00 annually
 - We have 37 currently that are being delivered meals the last 2 months
 - 37 x \$624.00 = \$23,088.00
 - 100 participants willing to Adopt a Senior at:
\$25.00 a month; or
\$75.00 a quarter; or
\$300.00 a year
 - e) Would raise \$30,000.00 - providing a reserve fund
 - f) City to Provide Organization overseeing the donations the current Aging Service Petty Cash Balance of \$ 18,500.00 + (which will pay for over ¾ of the first year – providing time to accrue donations)
 - g) Total Savings for City = \$129,500.00 – Based on Budget Estimates
- II. Animal Welfare
 - a) Police Dept will now be over Animal Shelter – Relieving Calvin to focus on Fire and Code and Police to handle all after hour calls
 - b) Keep one Full-Time Employee – No Overtime
 - c) Shelter will be kept at a maximum of 5 – 10 dogs
 - d) Stephens County Humane Society takes any animal remaining at shelter on 6th day for adoption or fostering (providing the animal passes any necessary testing to determine aggression issues)
 - e) This will relieve the City of excessive costs & still provide services to the City
 - f) Total Savings for City = \$100,000.00 – Based on Budget Estimates
- III. Cemetery
 - a) One Full Time Employee working with Parks Crew to maintain grounds
 - b) Total Savings for City = \$50,000.00 – Based on Budget Estimates
- IV. Items I – III provides Budget Savings for 2020-21 of \$279,500.00
 - a) Additional savings in Dept. 12 – City Manager of \$145,000.00
 - b) Cut projected estimates in other Dept's also
 - c) TOTAL Budget Savings for 2020-21 = \$424,500.00
 - d) Thus, providing an estimated Ending General Fund Balance for 2020-21 of \$185,975.00 up from original
 - e) Current 2019-20 Budget - looking at cost reductions need to increase the Ending General Fund Balance – Current Budget Estimate = \$27,000.00 (this is with the Pool not opening – if the pool opens it would bring the Ending General Fund Balance to around a \$20,000.00 to \$30,000.00 DEFICIT)