

Minutes
Regular Session
Breckenridge City Commission

December 1, 2015 – 5:30 P.M.
Breckenridge City Offices Commission Chambers
105 North Rose Avenue
Breckenridge, Texas 76424

Those Present: Jimmy McKay, Mayor; Sherry Strickland, Mayor Pro-Tem; Tom Cyprian, Commissioner; David Wimberley, Commissioner; R. Kent Thompson, Commissioner; Andy McCuiston, City Manager; Heather Robertson-Caraway, City Secretary; Calvin Chaney, Fire Chief; Stacy Harrison, Public Service Director; Gabriel Rodriguez, Public Works Director; Colden Rich, e-HT; Tony Pilkington, Breckenridge American; Nelda Brown; Bret Chaney; Jose Garcia; Deborah Robinson

Those Absent: None

1. **Call to Order:** Jimmy McKay, Mayor, at 5:34pm a quorum was established
2. **Invocation Led By:** City Manager McCuiston
3. **Pledge of Allegiance:** Commissioner Cyprian led the Pledge of Allegiance
4. **Consider approval of minutes of the November 3, 2015 City Commission Meeting.**

Commissioner Wimberley made a motion, seconded by Commissioner Cyprian, for approval of minutes of the November 3, 2015 City Commission Meeting. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Strickland, Cyprian, Wimberley, Thompson. Nays: None. Absent: None

5. **City Service Pin Awards**

Andy presented City Service Pin Awards to:

20 Years:	Nelda Brown, Aging Services
10 Years:	Deborah Robinson, Accounts Payable
10 Years:	Gabriel Rodriguez, Public Works Director
5 Years:	Bret Chaney, Fire Fighter
5 Years:	Jose Garcia, Fire Fighter

Mayor McKay thanked them all for their service and commitment to the City.

6. **Citizens Presentations:** None

CONSENT AGENDA

ALL ITEMS LISTED BELOW ARE CONSIDERED TO BE ROUTINE BY THE CITY COMMISSION AND WILL BE ENACTED WITH ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF ITEMS UNLESS A COMMISSION MEMBER OR CITIZEN SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE.

- 7. Request to approve Departmental Reports**
- 8. Request to approve Appointment of the Aging Services Program Committee**
- 9. Request to approve Annual Investment Report for 2014-2015 Fiscal Year**
- 10. Request to approve Vote Apportionment for Members to the Central Tax Appraisal Board**
- 11. Request to approve Hotel/Motel Tax Resolution and Contract with Chamber of Commerce**

Commissioner Wimberley made a motion, seconded by Commissioner Thompson, to approve the Consent Agenda. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Strickland, Cyprian, Wimberley, Thompson. Nays: None. Absent: None

INDIVIDUAL CONSIDERATION

- 12. Request to approve 2nd and final reading of Ordinance 15-19 Permit Fees.**

City Manager McCuiston stated this item was on the Agenda last month. It requires two readings due to the fees.

Commissioner Strickland made a motion, seconded by Commissioner Cyprian, to approve 2nd and final reading of Ordinance 15-19 Permit Fees. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Strickland, Cyprian, Wimberley, Thompson. Nays: None. Absent: None

- 13. Request to approve Paving/Curb Repair Program**

City Manager McCuiston stated I have been approached by several individuals regarding issues they have with street and curbs in front of their houses willing to share the costs of repair. We will contract this work out to ensure the asphalt or concrete work is done with the proper equipment.

Commissioner Cyprian made a motion, seconded by Commissioner Wimberley, to approve Paving/Curb Repair Program. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Strickland, Cyprian, Wimberley, Thompson. Nays: None. Absent: None

14. Discuss and take possible action on bid acceptance and award of contract for the Water Treatment Plant Improvements Project funded by the TWDB (Contract #62519)

Colden Rich, Project Manager with e-HT stated they opened bids for the Water Plant Project on November 12th. They received 3 bids with the lowest bidder being Associated Construction Partner (ACP) with a bid for \$1,989,075. We recommend we award the bid to ACP contingent on the approval of the contract by the Water Development Board.

There were 4 additional items that were bid out, it is your discretion to award. City Manager McCuiston stated those total \$860,000 and debt service would be \$65,000 a year. I do not recommend we do the additional items at this time.

Mayor McKay asked with the approval of the Water Development Board and if we approve this when will the start time begin? Colden answered once you award the contract we will move forward all documents to the Water Development Board and make sure they are good with the contract. The contractor will then execute the contract which takes about 10 days. So it should start in January. City Manager McCuiston asked about the Scada System and the money we cash flowed for it, when will we be able to ask for reimbursement? Colden recommended we hold off till the end and reimburse ourselves out of the \$65,000 contingency money.

Commissioner Thompson asked what the duration was on this project. Colden stated 270 days, this time next year we should be done.

Commissioner Strickland made a motion, seconded by Commissioner Wimberley, to award the bid to Associated Construction Partner (ACP). When the motion was put to vote, it prevailed as follows: Ayes: McKay, Strickland, Cyprian, Wimberley, Thompson. Nays: None. Absent: None

15. Discuss and take possible action on Cemetery Policy

City Manager McCuiston stated we had a request to reconsider the length of time allowed to display designated day items. Mayor McKay asked Stacy what his thoughts were on the length of time. Stacy replied we just need a time. I have already, today, had several calls regarding this issue. Mayor Pro Tem Strickland asked if this affects maintaining the cemetery. Stacy stated the big problem is people put stuff out but never come and pick it back up. We will prepare signs to notify the citizens. Commissioner Cyprian stated a Lady contacted him and was concerned about the narrow window with having relatives coming in and the cost of the items.

Discussion ensued on the designated days and when they fall with weather and maintenance issues. Consider to stick with 3 days before and after except for Thanksgiving and Christmas which will be 5 days before and 5 days after. Mayor McKay asked if dividing it up like that will complicate things - we just did this to be able to enforce it. Stacy replied we just need to define it.

Commissioner Wimberley made a motion, seconded by Commissioner Cyprian, to approve amending the Rules and Regulations to the Cemetery with Thanksgiving and Christmas being the only holidays that decorations can be on site for 5 days before and 5 days after, and make an entrance sign that states a few of the problem rules. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Strickland, Cyprian, Wimberley, Thompson. Nays: None. Absent: None

16. City Manager Reports

- a. **Open House Christmas Buffet** – City Secretary Robertson-Caraway stated the Open House Christmas Buffet will be held on the 17th and not the 18th, due to Trade Days starting on the 18th. Please join us, it is an all-day feast.
- b. **Update on Softball Park Eminent Domain** –City Manager McCuiston reviewed the email from Lois Rockefeller, City Attorney, depicting the process on how to proceed. We will need a Certified Appraiser to appraise properties in question.

17. Items from the City Commission not requiring formal action: Mayor McKay stated the recent inflow to Hubbard Creek Reservoir is at 45% - look at lifting restrictions on watering. They discussed blending Lake Daniels with Hubbard. Commissioner Thompson asked about our fire situation. Fire Chief Chaney replied we are letting people burn – have to call first. Fire Chief Chaney also discussed the Fire Bay Open House on Wednesday Dec. 9th.

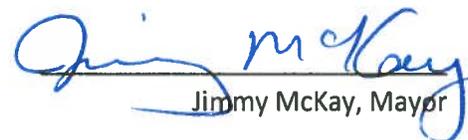
18. Adjourn

Commissioner Wimberley made a motion, seconded by Commissioner Cyprian, to adjourn the meeting. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Strickland, Cyprian, Wimberley, Thompson. Nays: None. Absent: None

Meeting adjourned at 6:17 P.M.

ATTEST


Heather Robertson-Caraway, City Secretary


Jimmy McKay, Mayor

