

Minutes  
Regular Session  
Breckenridge City Commission

February 03, 2015 – 5:30 P.M.  
Breckenridge City Offices Commission Chambers  
105 North Rose Avenue  
Breckenridge, Texas 76424

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**Those Present:** Sherry Strickland, Mayor Pro-Tem; R. Kent Thompson, Commissioner; Tom Cyprian, Commissioner; Andy McCuiston, City Manager; Heather Robertson-Caraway, City Secretary; Calvin Chaney, Fire Chief; Gabriel Rodriguez, Public Works Director; Stacy Harrison, Public Services Director; Sage Diller, e-HT; Sharon Mendoza, Chamber of Commerce; Jimmy Moreno, Bethany Baptist Church; Peter Morgan, GMS; Tim Seymore, BISD

**Those Absent:** Jimmy McKay, Mayor; David Wimberley, Commissioner

1. **Call to Order:** Sherry Strickland, Mayor Pro-Tem, at 5:41 pm a quorum was established
2. **Invocation Led By:** Youth Minister Jimmy Moreno, Bethany Baptist Church
3. **Pledge of Allegiance:** Commissioner Tom Cyprian led the Pledge of Allegiance
4. **Consider approval of minutes of the January 6, 2015 City Commission Meeting**

Commissioner Thompson made a motion, seconded by Commissioner Cyprian, for approval of minutes of the January 6, 2015 City Commission Meeting. When the motion was put to vote, it prevailed as follows: Ayes: Strickland, Thompson, Cyprian. Nays: None. Absent: McKay, Wimberley

5. **Citizens Presentations :**

Tim Seymore, School Superintendent, wanted to meet everyone, introduce himself and work together.

**CONSENT AGENDA**

**ALL ITEMS LISTED BELOW ARE CONSIDERED TO BE ROUTINE BY THE CITY COMMISSION AND WILL BE ENACTED WITH ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF ITEMS UNLESS A COMMISSION MEMBER OR CITIZEN SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS AND CONSIDERED IN ITS NORMAL SEQUENCE.**

6. **Request to approve Departmental Reports.**
7. **Request to approve City Funds Quarterly Investment Report-First Quarter 2014-2015**
8. **Request to approve the Fourth Quarter 2014 Financial Statements for Hotel/Motel Funds**

- 9. Request to approve the 2015 Hotel/Motel Fund Budget**
- 10. Request to approve the 2013-2014 Worker’s Compensation Payroll Audit**
- 11. Request to approve Planning & Zoning Commission appointments**

Commissioner Thompson made a motion, seconded by Commissioner Cyprian, to approve the Consent Agenda. When the motion was put to vote, it prevailed as follows: Ayes: Strickland, Thompson, Cyprian. Nays: None. Absent: McKay, Wimberley.

#### **INDIVIDUAL CONSIDERATION**

- 12. Request to approve the City’s Audit for Fiscal Year 2013-2014.**

City Manager McCuiston introduced Peter Morgan with George, Morgan & Sneed. Mr. Morgan went over the Independent Auditors Report and reviewed the Internal Control letter. He expressed a clean opinion. He stated we managed to restore fund balances in the Governmental Funds. While reviewing the revenues and expenses funds he stated the Sales Tax and Franchise taxes have gone up with no negative budgetary issues. Fund balances overall are up. The City under-budgeted revenues and over-budgeted expenses; which is good. Pension Obligations are at 1.4 million. Mr. Morgan stated they had no problems in performing the Audit.

Commissioner Cyprian made a motion, seconded by Commissioner Thompson, to approve the City’s Audit for Fiscal Year 2013-2014. When the motion was put to vote, it prevailed as follows: Ayes: Strickland, Thompson, Cyprian. Nays: None. Absent: McKay, Wimberley.

- 13. Consider and take possible action on contract award of the DWSRF Water Distribution System Improvements project funded by TWDB contingent upon Agency approval.**

City Manager McCuiston introduced Sage Diller with e-HT. Handouts were included on this project in the Agenda booklets, Mr. Diller passed out additional information. Mr. Diller stated the low bid is \$1,429,063.75 for the base bid. Will have remaining contingency money of \$330,000.00 to apply to other areas. Mr. Diller recommends the City award the project to A&M Construction & Utilities out of Rowlett, TX. Mr. Diller has no personal experience with this company, but through research and the company’s references on other projects there was no negative feedback.

Commissioner Cyprian asked how long will it take to complete the project. Mr. Diller responded it will take 300 days for substantial completion. The company tries to be cost effective; a large percentage of the costs are paving/patching the roads. City Manager McCuiston added new fire hydrants and new meters are going in as well, which will improve our ISO Rate. We have already gone from a 7 to a 5 rating. Fire Chief Chaney stated once our ISO rating is at a 4, Citizens and Commercial businesses will see about a 30% decrease in their insurance rates.

Commissioner Thompson made a motion, seconded by Commissioner Cyprian, to take action and award the contract to A&M Construction & Utilities out of Rowlett, TX. When the motion was put to vote, it prevailed as follows: Ayes: Strickland, Thompson, Cyprian. Nays: None. Absent: McKay, Wimberley.

**14. Consider and take possible action on approval of Work Order No. 4 for Construction Phase Services on the TWDB DWSRF Water Distribution Project.**

Mr. Diller stated this was also included in the Agenda booklets. This is e-HT's work order to oversee the contract that was just passed. Commissioner Thompson questioned if this was included in the cost. City Manager McCuiston responded it was.

Commissioner Thompson made a motion, seconded by Commissioner Cyprian, to approve Work Order No. 4. When the motion was put to vote, it prevailed as follows: Ayes: Strickland, Thompson, Cyprian. Nays: None. Absent: McKay, Wimberley.

**15. Consider and take possible action on contract award of the 2014 TXCDBG Water Line Replacement project contingent upon Agency approval.**

Mr. Diller stated this project is funded by the Community Development Block Grant (CDBG) and we received 6 bids which were opened last Friday. Low bid was Bowles Construction at \$221,670.00, which is \$13,330.00 less than the grant. Mr. Diller recommends Bowles Construction to be awarded this bid. The project should start in March and take 120 days.

Commissioner Cyprian made a motion, seconded by Commissioner Thompson, to take action and award the contract to Bowles Construction. When the motion was put to vote, it prevailed as follows: Ayes: Strickland, Thompson, Cyprian. Nays: None. Absent: McKay, Wimberley.

**16. Request to approve an Ordinance and an order to set City Election for May 9, 2015, as well as appoint Election Judge and an Alternate Judge.**

City Secretary Robertson-Caraway stated the Elections will be held on May 9<sup>th</sup>, 2015 for Commissioner Place No. 3 & 4. The terms of Commissioner David Wimberley, Place No. 3 and Commissioner Tom Cyprian, Place No. 4 will expire in May. Election Judge is Martha Goad and the Alternate Judge will be Leslie Gomez. I have received two filed applications. If I do not receive any further applications by February 27<sup>th</sup>, 2015 at 5:00 P.M. I will be able to cancel the Election.

Commissioner Thompson made a motion, seconded by Commissioner Cyprian, to approve an Ordinance and an order to set City Election for May 9, 2015, as well as appoint Election Judge and an Alternate Judge. When the motion was put to vote, it prevailed as follows: Ayes: Strickland, Thompson, Cyprian. Nays: None. Absent: McKay, Wimberley.

**17. Request to approve Resolution urging state legislation for full funding of the development of Palo Pinto Mountains State Park.**

City Manager McCuiston explained this Resolution is to ask the Legislature to support and approve the complete and full funding for the development of Palo Pinto Mountains State Park.

Commissioner Thompson made a motion, seconded by Commissioner Cyprian, to approve Resolution urging state legislation for full funding of the development of Palo Pinto Mountains State Park. When the motion was put to vote, it prevailed as follows: Ayes: Strickland, Thompson, Cyprian. Nays: None. Absent: McKay, Wimberley.

**18. Request to approve Wapiti Energy Opco, L.L.C./Wapiti Operating, L.L.C. permit for drilling of wellhead at 330' FNL & 574' FWL of the NE/4 of LAL Sec. 8, J. Sylvanus Survey, A-1078 – APPLICATION HAS BEEN WITHDRAWN**

**19. Request to approve Wapiti Energy Opco, L.L.C./Wapiti Operating, L.L.C. permit for drilling of wellhead at 550' FSL & 1,197' FEL of the W. Brocket Survey, Section 9, A-954 – APPLICATION HAS BEEN WITHDRAWN.**

**20. Update, discuss and may take action on drought response strategies by the City of Breckenridge.**

City Manager McCuiston had provided a copy of what was discussed at the last meeting. We are trying to parallel Abilene Conservation Policies. Provided are the highlights only: ① Need to remove Lake Daniels as a trigger point, ② Add wasting water verbiage & ③ Landscape irrigation only on trash days from 6 pm to 12 am. Discussion continued on businesses and water issues. Parks Advisory Board met and requested to drain and paint the City pool. An exception was made for the City pool. The Commission decided there will be no sprinklers, but handheld watering in Stage 3.

Commissioner Thompson made a motion, seconded by Commissioner Cyprian, to approve changes and forward to engineers to draw up a new policy. When the motion was put to vote, it prevailed as follows: Ayes: Strickland, Thompson, Cyprian. Nays: None. Absent: McKay, Wimberley.

**21. City Manager Reports**

- a. **Weather Watch Class** – Will be held at TSTC on March 24, 2015 from 7:00 to 9:00 P.M.
- b. **Trade Days Update** – City Manager McCuiston updated the Commissioners on Trade Days. The Trade Days Barn is 95% completed; Public Services Director Rodriguez and his crew still need to install 8" pipes around the slab to channel the water that drains from the building instead of having standing water. We need to add more base around the pad site, and add numbers inside to identify the lots within the building. His crew is installing culverts and roadways where we need them. Sharon Mendoza is the voice and face of Trade Days. We have 30 second slots on Channels 3 & 9.

**22. Items from the City Commission not requiring formal action: None**

**23. Adjourn**

Commissioner Cyprian made a motion, seconded by Commissioner Thompson, to adjourn the meeting. When the motion was put to vote, it prevailed as follows: Ayes: Strickland, Thompson, Cyprian. Nays: None. Absent: McKay, Wimberley.

Meeting adjourned at 6:53 P.M.

ATTEST



Heather Robertson-Caraway, City Secretary

SEAL



Jimmy McKay, Mayor

