

Minutes
Budget Workshop
Breckenridge City Commission

July 24, 2014 – 5:30 P.M.
Breckenridge City Offices Commission Chambers
105 North Rose Avenue
Breckenridge, Texas 76424

Those Present: Jimmy McKay, Mayor; David Wimberley, Commissioner; R. Kent Thompson, Commissioner; Tom Cyprian, Commissioner; Andy McCuiston, City Manager; Heather Robertson-Caraway, City Secretary; Diane Latham, Asst. City Secretary; Calvin Chaney, Fire Chief; Brett Chaney, Asst. Fire Chief; Larry Mahan, Police Chief; Stacy Harrison, Public Services Director; Gabriel Rodriguez, Public Works Director

Those Absent: Sherry Strickland, Mayor Pro-Tem

1. **Call to Order:** Mayor Jimmy McKay at 8:30 am a quorum was established
2. **2014-15 Budget Workshop**

Mayor Jimmy McKay stated Andy will be giving a narrative through the workshop. Before we get started I would like to discuss before we get into departments and everything the issue from Judge Bristow is requesting \$10,000.00 from the City for an added position. What do you know about this? Andy states that Larry Mahan, Police Chief can explain. Larry explains that in Stephens County we have about 10 to 15 people on bond restrictions. What that means is when they bond out of jail the JP puts restrictions (ie: morning/evening curfews, not at a bar, etc...) If they violate a bond restriction a warrant is issued and they have to bond out again probably with a bond twice the amount. Graham has a bucket load of individuals with bond restrictions. Probation has been handling this – our officers are aware of the few individuals and their bond restrictions and will inform probation of any violations. Graham has so many that probation is overwhelmed and they want to create a Bond Restrictions Officer. Andy says that they are asking for \$10,000.00 from Breckenridge; Young County is providing a vehicle and an office; Graham will put them on payroll and provide benefits. Commission Members, McKay, Thompson and Wimberley discuss wanting a better breakdown or detailed description of the particular expenses, resources, time, etc. Funds would come from General Fund either from Police or Municipal Court.

City Manager McCuiston stated we have included in the budget new positions for a Code Officer and a Police Officer. An Animal Control Officer is also requested, but is not in the budget just yet. Additional salary increases are requested for Stacy Harrison, Public Services Director and Gabriel Rodriguez, Public Works Director. We received the certified appraisal yesterday; therefore the final AD Valorem tax rates have not yet been calculated. We have preliminary values which include increases in appraised values due to reappraisals on residential properties

and calculates as a slight AD Valorem tax rate decrease. A tax rate higher than the effective tax rate of \$0.8565 is recommended, but lower than the rollback rate of \$0.9308. The Commission agreed to set public hearings for tax rate on August 19th and August 26th, 2014 both to be held at 5:30 p.m.

City Manager McCuiston reviewed the General Funds Budget. The Police Department will have a 6% increase on pay for the Police Department, and a new position for a Police Officer. Police Chief Mahan discussed being short-handed and having an increase in calls along with new criteria for reports and investigations. Commissioner Cyprian asked how many officers we had. Police Chief Mahan replied we had 12, including him.

City Manager McCuiston reviewed the Code/Fire Budget. There have been so many changes within the Fire/Code Department with people retiring or quitting. Fire Chief Chaney stated the Code Department comes with a heavy workload. City Manager McCuiston mentioned our ISO Rate has been reduced and talked about the Fire Hydrant Audit.

City Manager McCuiston reviewed the budget for Aging Services, Cemetery, and Park. He discussed staff issues and health of staff in Aging Services, and about employees looking to retire in about 2 more years in the Cemetery Department. In the Parks Department, they need to fix the roof of the YMCA.

City Manager McCuiston reviewed the Trade Days Budget. He discussed the Canton Trip and that Sharon at the Chamber of Commerce will head up the Trade Days Administration. He also talked about how Trade Days will operate and what we will need for the Trade Days effort. Commissioner Thompson asked how often we will have the venue. City Manager McCuiston responded he plans to have them quarterly on the 3rd weekend of the month. Looking to have 3 shows next year.

City Manager McCuiston reviewed the Animal Welfare Budget. He discussed making changes in how it is operating and the staff issues. This department has become more proactive and less reactive.

City Manager McCuiston reviewed the budget for the Street Department and the Garage and Warehouse. Public Works Director Rodriguez discussed the equipment and tire repair. City Manager McCuiston discussed theft issues: gas out of vehicles & equipment and wire & metal; putting up fencing to combat theft issues.

City Manager McCuiston reviewed the Water Budget. He discussed losing revenue from forced conservation and drought issues. He also went over Tier plan structure options, and would like for the Commission to decide on which Tier option to adopt. The Commission opted for Tier option 4; this will be on the August 5th agenda as the Water Rate Ordinance.

City Manager McCuiston skimmed over budgets on the Water/Wastewater, Water Meter and Lake Daniels Departments – these departments are stable. We increased the Water Treatment budget for roof and LED lights. Also, an increase in the Wastewater Collections Department for the Elm Street Bridge. And an increase in the Water Distribution Department for capital outlay for Panther Street and EST Prison.

City Manager McCuiston explained the Wastewater Treatment Plant Department is over by \$130,000 due to belt press, aerators, containers, US Water, lab costs, etc. He discussed the condition of the plant, the violation issues and fine issues, manhole and line issues.

City Manager McCuiston stated Sanitation Department can have an increase due to Allied Waste increasing their rates – estimated a 3% increase. Will fund another Monofill Cell and the City Wide Clean-up.

City Manager McCuiston discussed the upcoming projects for the General Debt Service, Revenue Debt Service and the Capital Projects Funds. He went over the Equipment Replacement Fund. We will spend about \$171,000 in new vehicles: 2 Police cars, 1 Code truck, 1 Cemetery truck, 1 Public Works truck and a road broom.

City Manager McCuiston reviewed the Special/Revenue Budgets. The fund consists of: Fire Department Special, Cemetery Trust, Forfeited Property, Hotel/Motel, Park, PEG, and PD Special Funds. He also reviewed the Lease Purchase Schedule and the Staff/Benefits Funds.

3. Citizens Presentation

None

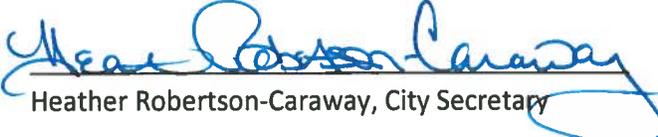
4. Adjourn

Commissioner Wimberley made a motion, seconded by Commissioner Cyprian to adjourn the meeting. When the motion was put to vote, it prevailed as follows: Ayes: McKay, Thompson, Wimberley, Cyprian. Nays: None. Absent: Strickland.

Meeting adjourned at 11:49 am.

ATTEST


Jimmy McKay, Mayor


Heather Robertson-Caraway, City Secretary

